

Reports to: Pastor of Children's Ministry
Status: As Scheduled, Casual

General Position Overview

Work in collaboration with the Pastor of Children's Ministry and the Children's Ministry at WACC to provide dependable, safe, secure, and nurturing care to children ages birth through 5th grade during various church sponsored programming such as services, support groups, bible studies, etc.

Ministry Responsibilities

- Provide age-appropriate care which may include: feeding, changing diapers, escorting to the bathroom, maintaining a safe environment, putting children down for naps, holding, or sitting with and cheerfully interacting with children through games, stories, play and prayer.
- Be polite, friendly, and courteous and seek to develop good trusting relationships with all children, parents, and volunteers.
- Arrive 15 minutes prior to the scheduled program or gathering time.
- In the event of an emergency notify the parent via the WACC assigned pager or the parent's provided emergency number.
- Stay until all children are released to the adult listed on the pick-up tag or previously named designee.
- Cleaning
 - Straighten the room and clean any toys/beds before leaving.
 - Ensure soiled items and socks are placed in laundry baskets for cleaning.
 - All toys and surfaces that have had contact with saliva or body fluid will require special attention. A sanitizing solution will be available to use in the nursery and other areas where children are present.

Qualifications

- Age 18 and over preferred.
- Experience in caring for children from birth through 5th grade with the ability to adapt and interact with a variety of personalities.
- Dependable
- Ability to positively interact with staff, children, parents and volunteers.
- Loves kids and grants grace in redirection/correction.
- Works well both independently and collaboratively in a team environment.
- Embraces the philosophy and vision of the Children's Ministry at WACC.
- Adheres to the theological stance of Whittier Area Community Church and all policies set forth.
- Successful completion and clearance of CA DOJ Livescan background check.
- Actively involved in WACC church life (i.e.: attend Sunday services, participate in a Grow group, and/or volunteer in its ministries) is preferred.

Working Church Staff and Volunteer Relationships

- Report directly to the Pastor of Children's Ministry.
- Must follow processes and directives contained within the WACC Policies and Procedures for Working with Minors.
- Stay informed of and function within the guidelines outlined in the WACC Employee Handbook.
- Participate in meetings, worship services, retreats and conferences as requested by Supervisor and/or the Senior Pastor.

Benefits and Compensation

- Hourly wages are reconsidered each year by the Salary Review Team.
- Scheduled shifts will be compensated for no less than 2 hrs.
- This is a casual role with no set shifts or guaranteed hours. Ministry programming will dictate coverage needs and scheduling.
- Insurance coverage, retirement, vacation, medical and other benefits are described and detailed in the WACC Employee Handbook.