

Responsible to: Pastor of Grow Groups

Status: Part Time, Hourly

General Position Overview: Oversee and shepherd the participants and leaders in Women's Ministry (MOPS, MomsNext, seasonal events) in order to create environments where congregants can grow in community with others and in their relationship with Christ. Oversee vision and implementation of ministry planning, promotion, leader recruitment, leader training, and collaboration with other departments, with the goal of moving congregants through the Gather, Grow, Go discipleship process.

Ministry Responsibilities

Women's Ministry:

- Recruit, train, and equip volunteers to lead MOPS, MomsNext, and help organize and run events.
- Lead a team of volunteers and paid staff (when applicable) to develop opportunities for women to grow in their relationship with Christ and others through small groups.
- Organize and calendar women's ministry groups and events in conjunction with the larger church calendar to limit conflicts and maximize ministry impact.
- Cast vision, plan, and execute ministry events specific for women in concordance with WACC's mission, vision, and core values.

General duties:

- Evaluate all groups and events for effectiveness and success.
- Manage budget and allocate funds for ministry functions such as materials, events, and childcare costs.

Working Church Staff and Volunteer Relationships

- Report directly to the Pastor of Grow Groups.
- Participate in meetings, worship services, retreats and conferences as requested by Supervisor and/or the Senior Pastor
- Participate in Senior Pastor designated "all-in" church wide (volunteer) events (i.e.: Easter, Christmas, Serve, VBS) by serving in a ministry outside your own area
- Be informed of and function within the guidelines outlined in the WACC Employee Handbook.
- Participate in weekly Grow team meetings as well as all-staff and pastor/director meetings when needed.
- Work in conjunction with the Grow Team.
- Be actively involved in WACC church life (i.e.: attend Sunday services, participate in a Grow group, and/or volunteer in its ministries).



Qualifications

- Strong personal relationship with Jesus Christ as evidenced by spiritual maturity and a close daily walk with Him, including a vision for the area of Small Groups consistent with our mission statement.
- Be committed to the theological stance of the WACC, Converge Worldwide and supportive of the ministry of the Southwest District.
- Ability to effectively interact with staff regarding areas of responsibility.
- Be committed to the members of the different Grow Group programs.
- Interact with the members of the different Grow Group programs in a Godly manner.
- Be willing to work some nights as needed to accommodate the Small Group programs.

Benefits and Compensation

- Salary and benefits will be reconsidered each year by the Salary Review Team.
- Insurance coverage, retirement, vacation, medical and other benefits as applicable and described in the WACC Employee Handbook.
- This is a part-time 24 hour per week paid position.