

**Responsible to:** Creative Arts Pastor

**Status:** Full Time, salaried

**General Position Overview:** Provides direct oversight to production and technical staff, as assigned by the Pastor of Creative Arts.

**Ministry Responsibilities:**

- Oversee audio/visual technical support of worship services, including rehearsals.
- Provide front of house (FOH) engineering each weekend
- Oversee the creation and implementation of visual media used in worship services and all-church events.
- Train or provide training for volunteers and staff in use of audio/visual equipment throughout the campus.
- Assist in leading, recruiting, and training all live production volunteer team and staff members.
- Provide fast and effective solutions to all AVL hardware and software difficulties on campus in a prompt and efficient manner.
- Assess future technology needs and works with the Pastor of Creative Arts to implement purchase strategies and timelines.
- Oversee and be responsible for budgets and administration for Technical Arts.
- Drive initiatives from conception to completion, working with product owners and key staff members while contributing to long-range strategy planning.
- Provide trained technical personnel for non-church events such as weddings and memorial services.
- Consultancy and technical support to other ministries.

**Education/Experience:**

- College degree with specialization in related field or equivalent training program is preferred.
- Three to five years of experience in the following areas:
  - Large venue format as lead FOH engineer/technical director
  - Engineering and troubleshooting DMX lighting
  - Overseeing camera operations in a live, multi-camera environment

**Qualifications:**

- Strong personal relationship with Jesus Christ as evidenced by spiritual maturity and a close daily walk with Him, including a vision for the area of your ministry consistent with our mission statement.

- Be committed to the theological stance of the WACC, Converge Worldwide and supportive of the ministry of the Southwest District.
- Ability to effectively interact with staff regarding areas of responsibility.
- Detailed knowledge of digital and analog audio systems and networks as well as large-format digital consoles.
- Detailed knowledge of hardware and software broadcast video environments, switchers with multiple camera processing, keyed computer graphics, and presentation software.
- Detailed knowledge of projectors, displays and video transmission.
- Detailed knowledge of intelligent, theatrical, LED, and DMX processing of lighting.
- Must be able to lift up to 50 pounds and move up and down stairs on a regular basis.

**Working Church Staff and Volunteer Relationships:**

- Report directly to the Pastor of Creative Arts Ministries.
- Develop and be responsible for departmental meetings with volunteers and/or support staff as needed.
- Participate in meetings, worship services, retreats and conferences as requested by Supervisor and/or the Senior Pastor
- Participate in Senior Pastor designated “all-in” church wide (volunteer) events (i.e.: Easter, Christmas, Serve, VBS) by serving in a ministry outside your own area
- Be informed of and function within the guidelines outlined in the WACC Policy and Personnel Manuals.

**Benefits and Compensation:**

- Salary and benefits will be reconsidered each year by the Salary Review Team.
- Insurance coverage, retirement, vacation, medical and other benefits are described and detailed in the WACC Personnel Policy Manual.
- This is a full-time 40 hours per week paid position.

I have read and agree to carry out the responsibilities, programs, and policies to the best of my abilities:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_