

**Responsible to:** Coach of Go Serve Team

**Status:** Full time, hourly

**General Position Overview:** To serve God at Whittier Area Community Church by mobilizing local serve opportunities as part of the Go and Serve team. The Go and Serve Team has three key areas of focus: serving in the church, serving locally and globally. The primary focus of this role is to mobilize the church to serve locally to be a blessing in our community.

**Ministry Responsibilities:**

- Assess the needs of community organizations and remove barriers for the church to serve locally.
- Regularly meet with WACC's Local Engagement team leaders to determine and implement effective methods to mobilize the church.
- Find strategies to engage Rooted and Community Groups in local serve opportunities.
- Recruit project leaders, develop teams and oversee Whittier Area Community Church's Love Whittier campaign.
- Connect with churches in the Whittier Area, inviting partnership and collaboration in local serve efforts. Lead Greenleaf's Homeless Serve team meeting monthly.
- Develop leaders within the Local Engagement Department.
- Partner with the Director of Next Steps to recruit, mentor and equip volunteers in serving.
- Develop and implement marketing plan for Local Engagement, including Social Media, Print, and requests for story videos and announcements.
- Collaborate with the Go Serve team on implementation of short and long term partnerships and engagement.
- Serve as the primary voice and liaison for the community to WACC with a strong commitment to reach people for Christ in the community.
- Shepherd, lead, and encourage WACC's Local Engagement team.
- Keep abreast of current trends in Local Engagement through reading, interfacing with others involved in Local Engagement, and attending conferences.

**Qualifications:**

- Strong personal relationship with Jesus Christ as evidenced by spiritual maturity and a close daily walk with Him, including a vision for the area of ministry consistent with WACC's mission statement.



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## **JOB DESCRIPTION:** *Director of Local Engagement*

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- Strong customer service skillset: excellent phone, email, and personal etiquette, as evidenced by a diplomatic, caring personality.
- Strong ability to multi-task, with great attention to detail and a strength in managing several serve opportunities operating simultaneously.
- Flexible, self-directed; able to take initiative, direction and correction.
- Experience as both an effective team leader and teammate in prior ministry experience.
- Experience in local cross-cultural mission.
- A personal passion for and mature understanding of outreach to the poor, marginalized and forgotten.
- Committed to the theological stance of the WACC, Converge Worldwide and supportive of the ministry of the Southwest District.

### **Working Church Staff and Volunteer Relationships:**

- Report directly to the Go Serve Coach.
- Be a team player with other staff through active participation in meetings and by developing relationships that are mutually supportive on both a professional and personal level.
- Participate in meetings, worship services, retreats and conferences as requested by Supervisor and/or the Senior Pastor
- Participate in Senior Pastor designated “all-in” church wide (volunteer) events (i.e.: Easter, Christmas, Serve, VBS) by serving in a ministry outside your own area
- Be informed of and function within the guidelines outlined in the WACC Policy and Personnel Manuals.

### **Benefits and Compensation:**

- Salary and benefits will be reconsidered each year by the Salary Review Team.
- Insurance coverage, retirement, vacation, medical and other benefits are described and detailed in the WACC Personnel Policy Manual.
- This is a full time, 32 hours per week hourly position.

I have read and agree to the carry out the responsibilities, programs, and policies to the best of my abilities:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_