

**Responsible to:** Pastor of Children's Ministry

**Status:** Part Time: 24 hours per week

**General Position Description:** To lead, disciple, and serve 5<sup>th</sup> & 6<sup>th</sup> grade students and their families at WACC through the implementation of a ministry strategy that inspires 5<sup>th</sup> & 6<sup>th</sup> graders to follow Jesus and demonstrates Jesus' love to them.

**Ministry Specific Responsibilities:**

- Cast the vision for a ministry to 5<sup>th</sup> & 6<sup>th</sup> grade students that is vibrant, relationally-based and aligned with WACC's vision and the vision for the Children's Ministries
- Develop a dynamic leadership team of volunteers through providing resources and training and implementing appreciation strategies
- Create and adapt lessons, activities, and games for Sunday programs at 9:30 am, 11 am, and 5 pm
- Develop an active outreach ministry to 5<sup>th</sup> & 6<sup>th</sup> grade students and their families
- Plan, organize, staff, and coordinate engaging programs where 5<sup>th</sup> & 6<sup>th</sup> grade students can connect and grow in smaller communities
- Plan and organize serving opportunities for 5<sup>th</sup> & 6<sup>th</sup> grade students
- Implement policies for the safety and security of children, including but not limited to effective use of check-in and check-out technology
- Plan, organize, and coordinate 5<sup>th</sup> & 6<sup>th</sup> grade baptism classes and services
- Plan, staff, implement, and attend camping experiences for upper elementary grades in coordination with Pastor of Children's Ministries
- Use effective modes of communication including emails, Facebook, Twitter, mailings, etc. designed to keep families of 5<sup>th</sup> & 6<sup>th</sup> grade students engaged and informed of current programs, projects, and opportunities

**Qualifications:**

- Strong personal relationship with Jesus Christ as evidenced by spiritual maturity and a close consistent walk with Him
- Commit to and support the theological stance of WACC, Converge Worldwide and subsidiary agencies
- Work well both independently and collaboratively in a team environment
- Continue to study and grow in knowledge and practical ministry strategies current with culture, trends, and societal changes
- Love kids and grant grace in discipline
- Giftedness in preaching/teaching



**JOB DESCRIPTION:**  
**Director of 5<sup>th</sup> & 6<sup>th</sup> Grades**

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**Working Church Staff and Volunteer Relationships:**

- Report directly to the Pastor of Children’s Ministry
- Meet regularly with Children’s pastor to maintain cohesiveness of programs, visions, and policies
- Coordinate all dates, activities, publicity and correspondence with Children’s Pastor
- Stay informed of and function with the guidelines outlined in the WACC Policy and Personnel Manuals

**Benefits and Compensation:**

- Salary and benefits will be reconsidered each year by the Salary Review Team
- Insurance coverage, retirement, vacation, medical and other benefits are described and detailed in the WACC Personnel Policy Manual
- This is a part time 24 hours per week position

I have read and agree to the carry out the responsibilities, programs, and policies to the best of my abilities:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Approved/Amended/Reviewed \_\_\_\_\_